

2016 ISD Board of Trustee Elections

What is the ISD Board of Trustees?

As a private, not-for-profit entity, ISD is ultimately governed by ISD parents and faculty. The ISD Association is made up of parents and legal guardians of all children enrolled at ISD, school faculty, and the school Director. Members of the ISD Association elect board members to represent them on the governing body of ISD for two year terms – this is the ISD Board of Trustees.

The Board of Trustees is responsible for setting policy. It focuses on long-term strategic issues. It also ensures the financial stability and future of the school. The ISD Board works in the best interests of the entire school, not only for those currently enrolled, but also for those who will attend ISD in the future.

Who can vote in the Trustee elections?

Members of the ISD Association are eligible to vote. Every parent or guardian of current ISD students, as well as current ISD faculty and the School Director are automatically members of the ISD Association.

Why is it important that I vote?

This year, four trustee positions are up for election to serve two-year terms. As an ISD parent or faculty member, you have the right to express your preference of who you think would best serve on the Board of Trustees. A quorum (25%) of the Association is required for elections to be valid. The ballot has options to select up to 4 candidates or abstain from selecting any candidates, and still have your ballot cast in the election.

I can't wait to vote! When can I vote?

You can vote as soon as you receive your electronic ballot by email on Friday, April 8. You may vote up until 5 pm on Thursday, April 21. Each member of the Association will receive a unique login code to vote to ensure just one vote is cast per Association member.

I want to exercise my right to vote! How do I know if ISD has my correct email address?

The voter register is available for inspection at the front reception desk in the Administration building. You can verify your email address and make corrections if needed. ISD uses passive voter registration, so if you receive regular emails from ISD, you will automatically be sent an electronic ballot to the email ISD has on file.

I don't like using computers, so can I just vote by paper ballot like last year?

No, there won't be paper ballots this year. However, we can assist you with the voting process at any time from April 8 to April 21 by letting the receptionist in the front office know you need assistance or by contacting us at Boardbox@isd.sn. We will also have voting computers set up in the library on April 19 and April 20 from 8:30am to 9:00am and 3:00pm to 4:00pm with technical support provided.

How do I vote?

On Friday, April 8, you will receive an email from ElectionBuddy with a link to vote. Click on the link in the email (or copy and paste the link) and proceed to the ISD Trustee Ballot page.

The Ballot page will contain the list of candidates, their pictures and information. There will also be a link to click to watch a videotaped speech for additional information about the candidates. Once you are ready to vote, follow the instructions given both in English and French to select your candidates.

You can select four candidates, since four seats are up for election this year.

You will then verify your ballot is filled out the way you want before you click "Submit" to send your ballot to the system to be counted. A thank you message will then appear.

Is my vote secret?

Yes, who you vote for is confidential. ISD's Election Committee can monitor the total number of votes cast during the voting period in order to determine if quorum has been reached. The list of Association members who have voted will be available after concluding the voting process. Ballots are encrypted using SSL encryption. Each ballot is tied to a unique voting key rather than a voter's name. This means no information about the voter is stored with the ballot and there is no way to determine which voter cast which ballot.

How do you make sure members don't vote more than once?

Each member of the Association is assigned a unique voting key created by ElectionBuddy. The voting key is part of the unique login link emailed to you. It ensures that each ballot is submitted only once.

Can I change my vote later on?

No, once your vote is submitted, it is final.

How are votes counted?

The election service provider (ElectionBuddy) counts the votes at the close of polling. ISD's Election Committee will oversee election procedures.

When will the results be announced?

Election results for trustees serving for the 2016-2018 term will be announced at the Annual General Meeting on April 21.

It's April 9 and I haven't received my email with the link to vote! What do I do?

If you have not received an email ballot, please contact election@isd.sn

What does the election service provider do with the email addresses after the elections?

Nothing. The email address is used only to distribute ballots and to send reminders to vote during the election session.

Where can I get information about candidates?

The electronic ballot includes candidate names, pictures, information, and links to view candidate video statements.

What is the role of the Election Committee?

The Election Committee's role is to oversee the election process, specifically: verifying there is a quorum for a valid election, validating the election results (votes are counted electronically), and filing a written report to the Board after the election. The report will include the final tally of votes cast, election results, # ballots disqualified, if any, and the reason for disqualification, and recommendations for future elections. Members of the Election Committee will be announced prior to the start of elections.

INTERESTED IN BECOMING A TRUSTEE?

Who can run for election?

Trustee candidates must be the parent or legal guardian of an enrolled ISD student whose tuition payments are current.

How long is the term for Trustees?

The term of service is two years.

What qualifications are needed to be a Trustee?

We are seeking individuals with the following interests and skills:

- Commitment to ISD and its Guiding Statements,
- The ability to work as a team player with a diverse, international group in a multi-cultural environment,
- An expertise that will benefit the work of the Board,
- Experience on a school Board or similar non-profit body is helpful,
- An interest in strategic issues related to ISD's present and future educational quality and development,
- Experience living or working in an international environment.

How do I register as a candidate?

Candidate registration is open from March 1, 2016 to March 18, 2016.

Interested candidates should send a CV and letter of intent stating why you would like to run for a trustee position by **March 18, 2016** to ISD Board Secretary, Gilles Meura at boardbox@isd.sn. You will then be contacted with further information and to schedule your video statement.

What is the deadline for running in the election?

Candidate registration is open from March 1, 2016 to March 18, 2016.

How do I campaign?

The Association will receive written statements from the candidates prior to the election by email and in the Jag Journal. Candidate statements will also be videotaped and will be part of the electronic ballot.

Who do I contact regarding election questions?

If you have any questions relating to the elections, please contact Board of Trustees Secretary Gilles Meura at Boardbox@isd.sn.